

CQSA



CENTRAL QUEENSLAND SWIMMING ASSOCIATION
MINUTES OF GENERAL MEETING
20 June 2013
Rockhampton

AGENDA ITEM		TOPICS / POINTS OF DISCUSSION	OUTCOME /ACTION REQUIRED
1.	Opening	Meeting opened 7.36pm	
1.1	Attendance		
1.2		Joy Symmons; Jacalean Wines; Gary Knight; Jenny Smith; Scott Hartwell; Paul Connoly; Heidi McMahon;	
1.2	Apologies	Dean Rogers; Amanda Noone	
2.0	Previous Minutes		Moved: Seconded:
2.1	Business arising - previous minutes		
2.1.1			
3.0	Correspondence	As per summary	Moved: Scott Hartwell Seconded: Joy Symmons
3.1	Business arising from correspondence	<ol style="list-style-type: none">Calendar is to be finalized with President contacting Clubs to make final adjustments. Rocky City 15 Feb 2014. Biloela SC & Emerald – Joy to approach clubs. Discuss with Emerald to look at meet to allow swimmers to reach CQ target times. Approve Emerald. Moranbah & Dysart – 1 Feb – Joy to approach clubsGrievance Policy – see General Business	
4.0	Treasurers Report	As per report Cheques to Clubs for CQ Champ records..	Moved: Joy Symmons Seconded: Gary Knight

5.0	Registrars Report	No Report	Moved: Seconded:
6.0	Records Stewart's Report	No report	Moved: Seconded:
7.0	Coach Sub – Committee Report	No report	Moved: Seconded:
8.0	Finance Sub – Committee		
9.0	Technical Officials Sub – Committee	As per Email	Moved: Jacalean Wines Seconded: Joy Symmons
10.0	General Business Arising	<p>3. Grievance Policy As of 20 June 2013. If any member has issue with CQSA, they must first present the issue or grievance to the President and Committee of the Club and then the issue is to forwarded to CQSA. The issue or grievance must be presented to CQSA via the member's club.</p> <p>Consequences to apply in not complying with direction with CQSA contacting Qld Swimming in regards to conduct of behavior and bringing swimming into disrepute.</p> <p>4. Forward to Clubs – forms for CQ Champs and Sprints. Applications to be finalized by 20 July 2013.</p> <p>5. Coach Payment Policy. \$40 advanced swimmers (National Level Swimmer). Paul to approach Coaches' Committee and return to committee with nominal fees.</p> <p>6. Gary Knight to contact Dinah (Qld Swimming) to find date on her visit.</p> <p>7. Sub Coach Committee – send Calendar to Paul to finalise dates for development with Club Coaches.</p> <p>8. Divert the CQ phone to Joy Symmons for future calls to be answered.</p>	<p>Moved: Joy Symmons Seconded: Scott Hartwell</p> <p>Moved: Joy Symmons Seconded: Paul Connely</p>

		<p>9. Gary Knight to be responsible for the CQ Website</p> <p>10. Clubs conducting meets need to send results to CQ Swimming within 3 days.</p> <p>11. The Committee is to utilize the money from Capricorn Amateur to fund travel through CQ Region to promote swimming. Info fact finding expedition. Expedition to be completed by March 2014.</p> <p>12. Increase Membership – monetary award for increasing membership. Increase by competitive swimmers; biggest % increase by end of season. Committee to discuss monetary award.</p>	<p>Moved: Paul Connely Seconded: Jenny Smith</p> <p>Move: Paul Connely Second: Gary Knight</p>
11.0	Next Meeting	25 July 2013	
11.1	Closure	Meeting Closed at 9.35 pm	
	Title	Name	Signature
Signed	President :	Joy Symmons	
	Minute Secretary	Jacalean Wines	