





**CENTRAL QUEENSLAND SWIMMING ASSOCIATION
MINUTES OF GENERAL MEETING
31 May 2015
Rockhampton Leagues Club**

	AGENDA ITEM	TOPICS / POINTS OF DISCUSSION	OUTCOME / ACTION REQUIRED
1.0	Opening	Meeting opened 11:35am	
1.1	Attendance	As per AGM	
1.3	Apologies	As per AGM	
2.0	Previous Minutes	Minutes Feb 4 2015 - That the minutes of the Management Committee Meeting are accepted as true and accurate.	Moved: Scott Hartwell Seconded: Jenny Smith Carried
2.1	Business arising - previous minutes	Minutes Mar 25 2015 - That the minutes of the Management Committee Meeting are accepted as true and accurate.	Moved: Michael Borg Seconded: Heidi McMahon Carried

3.0	Correspondence	As per summary – emails & letter to Wendy Ryan confirming Life Membership Award.	Moved: Jenny Smith Seconded: Judy Borg
3.1	Business arising from Correspondence	Nil	Carried
4.0	Treasurers Report	Summary provided of estimated account balances: Investment - \$29,000 Asset Sinking - \$2,200 General Transaction - \$26,000 Railway - \$1,800 Development - \$25,000 General queries were answered on account purposes and types of transactions.	Moved: Jenny Smith Seconded: Scott Hartwell Carried
5.0	Registrars Report	As per AGM	Moved: Seconded:
6.0	Record Steward's Report	As per AGM	Moved: Seconded:
7.0	Coach Sub – Committee Report	No report	Moved: Seconded:
8.0	Finance Sub – Committee		
9.0	Technical Officials Sub – Committee	Rachel Sampson and Sarah Emery attended the Age Nationals and Open Nationals as technical officials.	Moved: Scott Hartwell Seconded: David Milburn Carried

10.0	General Business		
10.1	2014 CQ Championships All- comers Prize Pool	<p>Meeting discussed the allocation of the prize pool from 2014 CQ Championships as well as past allocation principles.</p> <p>Resolution: That CQSA distribute the \$2000 prize pool on the basis of each record broken is an equal share of the prize pool and such share is a total allocation to swimmer, coach and club as implied on meet flyer. All the prize pool will be awarded. E.g. If 20 records are broken; each record is worth \$100. If an individual swimmer broke 6 records (in the 20 broken), the entitlement is \$600 shared between swimmer, coach and club. Such prize money is paid by an EFT to the club who is then responsible for distribution as it sees fit.</p>	<p>Moved: Dave Milburn Seconded: Scott Hartwell Carried</p>
10.2	CQSA Travel Subsidy for Swimmers attending National Level Meets (Pool & OWS)	<p>The meeting discussed the assistance provided to CQ swimmers & coaches who compete/attend "National" level events.</p> <p>Resolution That CQSA:</p> <ol style="list-style-type: none"> 1. Pay a travel subsidy for CQ registered Swimmers and Coaches who have competed at Swimming Australia "Nationals" for either Open, Age & MC, or Open Water Swims in the amount of \$150 each per swimmer and coach (one coach per club). 2. Payment is by way of a claim submitted by each club supported by Meet Manager Results (or equivalent). Each claim must be submitted within one month of the close of competition to be a valid claim, 2014 & 2015 claims to be submitted by 30 June 2015. 3. CQSA will make payment to the respective club by way of an EFT transfer, upon which the Club will be responsible for distributing the subsidy to the relevant swimmer. 4. This resolution applies to 2014, 2015 & 2016 claims. 	<p>Moved: Scott Hartwell Seconded: Judy Borg Carried</p>

10.3	CQSA Mileage Allowance	<p>The meeting discussed the purpose of the allowance and the relative amounts provided for in ATO Guidelines and any past reviews.</p> <p>Resolution That CQSA increases the mileage allowance it pays, for substantiated claims, to members for travel related to CQSA business or travel related to CQSA Events to \$0.40/km.</p>	<p>Moved: Jodie Shanks Seconded: Gary Knight Carried</p>
10.4	CQSA Development Levy	<p>The meeting discussed the application of the development, what types of development are required and where.</p> <p>Resolution That CQSA continues to charge a 50c Development Levy per entry at Swim Meets held by CQSA clubs.</p>	<p>Moved: Gary Knight Seconded: Ian Burgess Carried</p>
10.5	Purchase of Backstroke Ledges	<p>The meeting discussed the benefits of the devices, and how CQSA could support the implementation of the devices.</p> <p>Resolution That CQSA purchase two backstroke ledges (DOLPHIN – multi-fit) as a test of the equipment.</p>	<p>Moved: Val Kalmikov Seconded: Sarah Emery Carried</p>
10.6	15/16 Meet Calendar	<p>The meeting discussed the role of CQSA in approving meets. CQSA can either:</p> <ul style="list-style-type: none"> • approve meet applications on the basis of conformity to meet standard rules only, or • Approve meet applications on the basis of conformity to meet standard rules and regulate dates for meets. <p>Gladstone advised that it will change its proposed date for Liquid Energy to 24 October. Ernu Pk advised that they are moving to 25-25 July for SC, and Crescent Lagoon wish to host a meet in March/April and will confirm a date later.</p> <p>It was noted that clubs are best positioned to understand their internal resourcing to host meets and other local event clashes. If meet dates clash clubs can discuss these clashes and resolve, and provide advice to CQSA on outcomes.</p> <p>Resolution That the draft calendar be accepted on the basis that it is a report on</p>	<p>Moved: David Milburn Seconded: Val Kalmikov Carried</p>

		proposed dates by clubs.			
10.7	Junior Vice-President	The meeting was advised that Jodie Shanks has volunteered to take the position of Junior Vice-President. The nomination was put to the meeting for confirmation.		Moved: Judy Borg Seconded: Jenny Smith	
10.8	CQ Tents	The meeting discussed the purchase of 2 new 6x3 "pop-up" tents as the existing tents are not useable. Scott Hartwell to get quotes and provide to Management Committee to decide on purchase.		Carried	
10.9	Paid Secretary Position	The meeting discussed the paid Secretary Position. It was noted that the current resolution stands on continuing with the paid position as per the Constitution and that the Management Committee can act to recruit and fill the vacant position on the basis of wages being approximately \$10,000/yr based on 8.5hrs/wk for 48wks/yr (std award rate). The paid position is not a voting member of the Committee.			
10.10	Colorado Sys 6 Training	The meeting discussed the need to arrange training for interested clubs on the COLORADO SYS6 panel at the S/S Pool. This was noted for the Management Committee to investigate.			
11.0	Next Meeting	TBA			
11.1	Closure	Meeting Closed at 2.28pm			
Sign			Signature		Date
			Michael Borg		31/05/2015
			Jenny Smith		31/05/2015