



**CENTRAL QUEENSLAND SWIMMING ASSOCIATION**  
**MINUTES OF MANAGEMENT COMMITTEE MEETING**  
**6<sup>th</sup> December 2018**

<i>AGENDA ITEM</i>		<i>NOTES ON DISCUSSION</i>	<i>RESOLUTION</i>	<i>OUTCOME</i>
<b>1.</b>	<b>OPENING</b>	6.37		
<b>1.1</b>	<b>Attendance</b>	Michael Borg, Sarah Emery, Val Kalmikovs, Amanda Noone, Danielle Taylor, Stephen Thefs, Jodie Shanks		
<b>1.2</b>	<b>Apologies</b>			
<b>2.0</b>	<b>PREVIOUS MINUTES</b>	Minutes of the General Meeting held on 25 <sup>th</sup> October 2018	That the minutes of the previous meeting be accepted as true and correct.	Moved: Michael Borg Seconded: Val Kalmikovs <b>CARRIED</b>
<b>2.1</b>	<b>Business arising – previous minutes</b>	Blackall date changed to 10 <sup>th</sup> December. Middlemount carnival probably going ahead after CQ's		
<b>3.0</b>	<b>CORRESPONDENCE</b>	Attached summaries.	That the inwards correspondence is received and the outwards endorsed.	Moved: Amanda Noone Seconded: Danielle Taylor <b>CARRIED</b>
<b>3.1</b>	<b>Business arising from correspondence</b>			
<b>4.0</b>	<b>TREASURERS REPORT</b>	General Account \$12951.26 Development Account \$4826.33 Sinking Account \$4482.50 Railway Account \$1703.31 Investment Account \$30994.82 Technical Account \$3369.75	That the Treasurers Report be Received	Moved: Amanda Noone Seconded: Sarah Emery <b>CARRIED</b>

<b>4.1</b>	<b>Reimbursements &amp; Invoice Payments</b>	Michael Borg \$330.98 (Glenn Baker accom & Car re clinic) Vici \$740.00 – Regional relay caps Glenn Baker \$1000 Coaching services for clinic Michael Borg \$147.35 Virus protection Payments made – for ratification: Rent - \$330 LJ Hooker Cash’s Awards \$3571.78 – Medals for CQ Sprints & Champs Southern Cross Brands \$2652.42 – Singlets re Regional relays	That the invoices paid be endorsed and unpaid invoices and reimbursements be passed for payment	Moved: Amanda Noone Seconded: Sarah Emery <b>CARRIED</b>
<b>5.0</b>	<b>REGISTRARS REPORT</b>	6350 members Query – re payment of memberships directly to SQ	That the Registrars report be accepted	Moved: Stephen Thefs Seconded: Amanda Noone <b>CARRIED</b>
<b>6.0</b>	<b>RECORDS STEWARD REPORT</b>	Records up to date on website	That the record Stewards report be accepted	Moved: Val Kalmikovs Seconded: Jodie Shanks <b>CARRIED</b>
<b>7.0</b>	<b>COACH SUB – COMMITTEE REPORT</b>			Moved: Seconded:
<b>8.0</b>	<b>TECHNICAL OFFICIALS SUB – COMMITTEE</b>	<ul style="list-style-type: none"> <li>- A page of protocols will be put out with CQ Sprints to correct a small lack of education with regards to swimmers and spectator rules.</li> <li>- Quite a few new officials coming through.</li> <li>- Need to update club education on what is required in a flyer ie if having rule tolerances have it on flyer and other general reminders on meet requirements</li> </ul>		Moved: Sarah Emery Seconded: Michael Borg <b>CARRIED</b>

<b>10.0</b>	<b>GENERAL BUSINESS</b>			
<b>10.1</b>	<b>CQSA Development Grants</b>	Only outstanding acquittal is Gladstone and that is coming soon. Next round to be advertised in the new year		Moved: Seconded: <b>CARRIED</b>
<b>10.2</b>	<b>Interregional Meet Update</b>	Barry Prime and Michael Borg are discussing an interregional meet between CQ, NQ & FNQ based around qualifying times and event mix aimed at state level but couldn’t go or didn’t qualify for nationals. Aiming just before age nationals. Last email hasn’t had a response as yet. Michael will raise it with them at Presidents meeting at states. Still unsure as to whether it will happen. Also need to sort meet organiser and director. SQ – Drew- has volunteered to do program and qualifying times etc.		
<b>10.3</b>	<b>Sprints &amp; Champs Update</b>	Sprints 12 <sup>th</sup> Jan. Good meeting with Blackwater lessees and club. Facility is good. 10 lane pool with some under cover. Arrangements going well. Using On Line noms and some		

		<p>nominations already. Development day on the Sunday. Paul Connolly will be lead coach, Jodie Shanks and Jodi Sprought, Geoff Rafter to help. CQSA will support accommodation for coaches staying for the clinic up to \$120.</p> <p>Danielle – insurance states that life guard must be on deck at all times. Low patronage pool requires life guard but don't need to be patrolling.</p> <p>Medals for both CQ Sprints &amp; CQ Champs have been ordered.</p>		
<b>10.4</b>	<b>Regional Relay Update</b>	<p>65 in team. Significantly up from the 47 last year which will impact cost. Caps and singlets have been ordered. Krissy Kelly will be Team Manager and Jodie Shanks Team Coach.</p>		
<b>10.5</b>	<b>Regional Rep Report</b>	<p>Danielle Taylor – Has been speaking to Brendan Ward ASCTA &amp; Gary Tonner SA. about competitive stroke PD and coach PD for western region and CH – maybe whole region. ASCTA discussing why regional attendance low. Timing and expense the major problems.</p> <p>** Gladstone – received award from ASCTA for having the most JX swimmers in the region.</p> <p>** Amanda would like to get rid of secretary job. If anyone knows someone who could do it.</p>		<p>DT 2<sup>nd</sup> Jodie Shanks</p>
<b>11.0</b>	<b>Next Meeting</b>	24 <sup>th</sup> January 2019 6.30pm		
<b>12.0</b>	<b>CLOSE:</b>	7.25pm		

## Email Inwards Correspondence from 25<sup>th</sup> October 2018

### For Management Meeting 6<sup>th</sup> December 2018

Date	From	Re:	Action
24/10/2018	Emu Park	Flyer for carnival	
24/10/2018	FNQ Region President	Re Potential Country Region Competition	
24/10/2018	Barry Prime SQ	SQ Intra Regional clinic - Rockhampton	
25/10/2018	Tieri Club	Meet Flyer and file	
26/10/2018	Blackall Club	Meet Flyer	
26/10/2018	Swimming QLD	SQ Club News	
26/10/2018	Jenny Smith	Re medal order	
27/10/2018	Emerald Seals	Letter of appreciation re clinic grant	
27/10/2018	Emu Park	Queries re On Line Meet	
28/10/2018	Rocky City	Record applications from Australian Short Course Championships	
28/10/2018	Rocky City	Record applications from Beef City	
29/10/2018	Monto Club	Club contact info	
31/10/2018	Amanda-Jayne Noble SQ	Notification of McDonalds sponsorship	
31/10/2018	Cash's Awards & Solutions	Quote for CQ Sprint & Championship medals	
31/10/2018	Belinda Rogers	Re process for changing a clubs colours / logo / uniform	
31/10/2018	Peter Crane SQ	Regional relay age groups	
1/11/2018	Susan Brown	Request to remove Harbour City flyer from website	
2/11/2018	Blackall	Blackall open postponed. New date 8 <sup>th</sup> December	
2/11/2018	Cash's Awards & Promotions	Order confirmation	

2/11/2018	Alpha	Swim Meet Approval form	
4/11/2018	Blackall Club	Blackall carnival postponed	
4/11/2018	Springsure Club	Meet file for website	
4/11/2018	Caribee	Clermont meet results	
4/11/2018	Bilolea Club	Meet results	
4/11/2018	Michael Borg	Expense claim re Glenn Baker Clinic attendance	
4/11/2018	Gladstone South	New email address	
6/11/2018	Springsure Club	New flyer and meet file	
7/11/2018	Cash's Awards	Payment for medals confirmation	
8/11/2018	Community Gambling Fund	Registration	
9/11/2018	Rocky City Club	Novice meet flyer	
11/11/2018	Rocky City Club	Record applications	
11/11/2018	Emerald Seals	Clinic grant acquittal	
12/11/2018	Brett Nichols RRC	Pathway request for speaker upgrades has been sent	
12/11/2018	Swimming QLD	Re wrong results Max Paxton	
12/11/2018	Office of Barry O'Rourke	Agreement to be referee re Community Gambling fund grants	
13/11/2018	Southern Cross Brands	Quote for Regional relay team singlets	
13/11/2018	LJ Hooker	Rent invoice	
13/11/2018	Sue Mole Vici	Re Regional relay cap order	
13/11/2018	Swimming LQD	Re free website	
14/11/2018	Blackall Club Nicole Heumiller	Request to advertise new meet ate	
14/11/2018	Jill Skillington NPSR	SunSmart shade initiative	
14/11/2018	Swimming QLD	RE Relay Day tickets	
15/11/2018	Office of RRC Mayor	Acceptance of request to be referee re gambling fund grant applications	

15/11/2018	Candice Stewart – Tieri Club	Re referees for meet	
16/11/2018	JAG Administration	Reference number re Gambling community benefits application	
17/11/2018	Moranbah Club	Meet results	
19/11/2018	Heather Belshaw SQ	Re incorrect results for Max Paxton	
19/11/2018	Susan Brown Gladstone	Meet results	
19/11/2018	Community Benefit Fund	More info required for registration	
20/11/2018	GCBF	Further info re grant application required	
20/11/2018	Nicole Heumiller Blackall Club	New meet flyer	
20/11/2018	Jodie Goodger	Query re difference in Meet mobile and official time	
20/11/2018	Gary Knight Southern Cross Brands	Re Regional Relay singlet order	
20/11/2018	Nicole Heumiller Blackall	Meet Flyer and files	
21/11/2018	Nicole Heumiller Blackall	Re request for Clinic grant acquittal	
21/11/2018	Gary Knight Southern Cross Brands	Copy of Regional relay singlet order	
21/11/2018	Michelle Andrejic	Query re when Harbour City Flyer will be up	
22/11/2018	Moranbah Club	Query re meet results not being on CQ website	
23/11/2018	Swimming QLD	SQ Club News	
25/11/2018	Caribee	Springsure Meet results	
25/11/2018	Rocky City	Record Application	
26/11/2018	Emerald Seals	Confirmation of availability to do marshalling at CQ Sprints	
27/11/2018	Kellie Richter	Checking email address for Technical enquiries	
27/11/2018	Susan Brown Gladstone	Harbour City Flyer	
28/11/2018	Jade Edmiston Swimming QLD	Re January SQ clinics	
28/11/2018	Suncorp	Changes to Internet banking	
28/11/2018	Kellie Richter Swimming QLD	Reporting Regional development Activities	

28/11/2018	Barry Prime SQ	Dates for future SQ TID camps	
29/11/2018	Rocky City	Updated meet flyer and info	
30/11/2018	Blackall Club	Reminder re meet nominations	
30/11/2018	Kellie Richter SQ	ASCTA JX award to Gladstone Club	
30/11/2018	Glen Porteous Gladstone observer	Request to contact	
3/12/2018	Sophie – Vici P/L	Statement re regional relay caps	
3/12/2018	Sophie Vici P/L	Invoice for Regional relay caps	
3/12/2018	Kellie Richter SQ	Re Regional relay entries	
3/12/2018	Peter Crane SQ	RE Regional relay entries	
3/12/2018	Blackall Club	Meet nominations extended	
3/12/2018	Kaspersky	Subscription reminder	
4/12/2018	Moranbah Club	Full meet backup	
5/12/2018	Blackall Club	Grant Acquittal	
	Various	RE regional relays	
	Various	RE JX clinic	

## Outwards Email Correspondence from 23<sup>rd</sup> October 2018

### For Management Committee Meeting 6<sup>th</sup> December 2018

Date	To	Re:
24/10/2018	Glenn Baker	Accommodation information re clinic
26/10/2018	Peter Crane SQ	Query re when will regional relay age groups be published
27/10/2018	Karen Doherty Emu Park	RE meet approval
28/10/2018	Rocky City	Levy Invoices
28/10/2018	Western Suburbs	Levy Invoices
28/10/2018	Caribeeae	Levy Invoices
30/10/2018	Kerrie Roberts Rocky City	Re potential meet at Middlemount
31/10/2018	Cash's Awards	Request for quote on medlas for CQ Sprints & CQ Champs
31/10/2018	Belinda – Moranbah	RE enquiry re changing club logo and uniform
2/11/2018	Nicole Heumiller Blackall	Re meet postponement
2/11/2018	Alpha Club – Henry & Danielle	Request for meet application
2/11/2018	Swimming QLD	Alpha swim meet approval
5/11/2018	Gary Knight Southern Cross Brands	Request for quote for Regional Relay singlets
5/11/2018	Gladstone South	Confirmation that email address has been updated
8/11/2018	All Clubs	Reminder EOI'S for Regional relays due
10/11/2018	Swimming QLD	Query re wrong result for Max Paxton
12/11/2018	Blackwater Club & Lessee	Request for quick chat on way and look at facilities to Springsure
12/11/2018	Rockhampton Regional Council	Re issue with timing plungers on lane 5 – southside pool
12/11/2018	Brett RRC	Re public address system at southside pool



12/11/2018	Mayor RRC	Request to be referee for GCBF application
12/11/2018	Barry O'Rourke – Member Rockhampton	Request to be referee for GCBF application
12/11/2018	Scott Hartwell	Re query regarding wrong times for Max Paxton
13/11/2018	Gary Knight Southern Cross Brands	Re quote for Regional relay singlets
13/11/2018	Vici – Sue Mole	Order of swim caps for regional relay teams
16/11/2018	NQ & FNQ regions	Re potential inter regional meet
16/11/2018	Candice – Tieri	RE enquiry regarding referees for meets
20/11/2018	Jodie Goodger	Re query regarding results on results central compared to meet mobile
20/11/2018	Southern Cross Brands Gary Knight	Regional relay singlet order
21/11/2018	Nicole Heumiller	Request for acquittal for September clinic
21/11/2018	Southern Cross Brands Gary Knight	Confirmation payment for regional relay singlets has been made
22/11/2018	Michelle Andrejic	Response to query re Harbour City flyer
26/11/2018	JX Gold & Silver Swimmers	Invitation to JX Gold & Silver freestyle clinic on 13 <sup>th</sup> January in Blackwater
27/11/2018	Peter Crane SQ	Regional Relays have been entered
29/11/2018	Nicole Heumiller Blackall	Request for Grant acquittal before meeting on 6 <sup>th</sup> December
3/12/2018	Sophie _Vici P/L	Request for invoice for Regional relay caps
3/12/2018	Kellie Richter SQ	Re Regional Relay entries
3/12/2018	Krissy Kelly	Information for Regional relay – contacts / singlet order etc
3/12/2018	Jodie Shanks	Information for Regional Rlays
4/12/2018	Peter Crane	Re Regional relay entries
4/12/2018	Moranbah Club	Request for full meet backup
	Various	Re regional relay teams
	Various	RE JX Gold & Silver clinic