

# CQSA



## CENTRAL QUEENSLAND SWIMMING ASSOCIATION MINUTES OF GENERAL MEETING

13 August 2011

CQSA Office

Berserker Village

<b>AGENDA ITEM</b>		<b>TOPICS / POINTS OF DISCUSSION</b>	<b>OUTCOME /ACTION REQUIRED</b>
<b>1.</b>	<b>Opening</b>	Meeting opened 8.30am	
<b>1.1</b>	<b>Attendance</b>	Gary Knight, Rhonda Hite, Jenny Smith, Terry Phelan,	
<b>1.2</b>	<b>Apologies</b>	Naomi McGilvray, Shari Hancox, Jade Rideout	
<b>2.0</b>	<b>Previous Minutes</b>	Minutes were confirmed as a true and accurate with amendment to remove Naomi McGilvray from the apologies.	Moved: Rhonda Hite Seconded: Gary Knight Carried
<b>2.1</b>	<b>Business arising - previous minutes</b>	Thanks letters still to go out. Objections to levy of 50c/nomination to be extended until 16/09/2011. \$5000 has been transferred. Shari has looked at the solar grant and will explain at a later meeting. 2009/10 receipts have been found. Swim meet applications – will leave on the website and make adjustments as required.	
<b>3.0</b>	<b>Correspondence</b>	As per summary Extra – Suncorp statements	Moved: Rhonda Hite Seconded: Terry Phelan
<b>3.1</b>	<b>Business arising from correspondence</b>	Gary to talk with Biloela & Moura to see what can be done re the clash with Tropics.	

<b>4.0</b>	<b>Treasurers Report</b>	As per summary \$5000 has been transferred. Jenny to chase up petty cash. Jenny Smith moved that she will pay CQSA the amount of \$126.99 from the Visa Debit a/c and then this account will be closed. Seconded: Terry Phelan	Moved: Jenny Smith Seconded: Gary Knight Carried
<b>5.0</b>	<b>Registrars Report</b>	Nil Reminder to clubs to register (parents & committee members as well as swimmers).	Moved: Seconded:
<b>6.0</b>	<b>Records Stewart's Report</b>	No record applications have been received. Referring to email from Richard Williams (issue with male records of Fly & Free linking to female) – to be resolved. Clubs/swimmers are asked to send in record applications as soon as is practical.	Moved: Rhonda Hite Seconded: Terry Phelan Carried
<b>7.0</b>	<b>Coach Sub – Committee Report</b>	Nil Gary to talk to coaches to get things going. Scott Volkens has made contact to hold a coaches workshop - a weekend being preferable. Need to look at dates. – considering 17/18 September.	Moved: Seconded: Carried.
<b>8.0</b>	<b>Finance Sub – Committee</b>	Nil	
<b>9.0</b>	<b>Technical Officials Sub – Committee</b>	Nil Gary has asked that there be a report written about technical development so that it can be actioned.	
<b>10.0</b>	<b>General Business Arising</b>	Susan Brown to be contacted re qualifying times and program for CQ Champs – Terry to follow up. Transfer \$5000 from the working account into the swimmer development account. Create advertising packages for businesses space on the website which links to their own website (eg \$100/month). Bell Thomasson to go on the website in agreement with them for the reduced rent & electricity of the office space. Gary to look into something to cover the door of the office and CQSA sign. Gary & Terry to look at Team Unify Web package instead of the one being used now as the current one is difficult to manage.	

		<p>Gary &amp; Terry spoke with Dan from Lane 4 about making more reasonable access to pools. Lane 4 wants to open a communication channel with CQSA.</p> <p>Committee to see if they can meet with someone at Council re the new pool to know what we are getting.</p> <p>Rocky City needed to purchase batteries for the Dolphin Timing system. CQSA to send invoice for hire less the cost of the batteries (re copy of receipt).</p> <p>Rhonda asked to purchase a portable external hard drive to save all documents.</p>		<p>Moved: Terry Phelan Seconded: Jenny Smith</p>
<b>11.0</b>	<b>Next Meeting</b>	10 September 2011 (9.00am)		
<b>11.1</b>	<b>Closure</b>	Meeting Closed at 11.30am		
	<b>Title</b>	<b>Name</b>	<b>Signature</b>	<b>Date</b>
<b>Signed</b>	President :	Gary Knight		
	Minute Secretary	Rhonda Hite		