

CQSA



**CENTRAL QUEENSLAND SWIMMING ASSOCIATION
MINUTES OF GENERAL MEETING
21 July 2011
Raptor Embroidery Office**

AGENDA ITEM		TOPICS / POINTS OF DISCUSSION	OUTCOME /ACTION REQUIRED
1.	Opening	Meeting opened 6.30 pm	
1.1	Attendance	Gary Knight, Rhonda Hite, Jenny Smith, Terry Phelan, Shari Hancox, Jade Rideout	
1.2	Apologies	N. McGilvray	
2.0	Previous Minutes	Minutes were confirmed as a true and accurate	Moved: Rhonda Hite Seconded: Jenny Smith Carried
2.1	Business arising - previous minutes	Date for CQ Championships 2012 – the recommendation is for 2 nd , 3 rd & 4 th March to avoid clashes with Surf Life Saving and affecting National. EOI to be sent out looking for a host club/s. The Rockhampton pool will be open in December (Robert Schwarten). Meet applications need to be submitted by clubs.	
2.1.1			
3.0	Correspondence	As per summary	Moved: Jenny Smith Seconded: Rhonda Hite
3.1	Business arising from correspondence	Grant application to be discussed in general business	
4.0	Treasurers Report	As per summary	Moved: Jenny Smith Seconded: Gary Knight Carried

5.0	Registrars Report	<p>Nil</p> <p>Reminder to clubs to register (parents & committee members as well as swimmers).</p> <p>Jade to contact Gloria Williams at SQ.</p>	<p>Moved:</p> <p>Seconded:</p>
6.0	Records Stewart's Report	<p>Records received form Gladstone Club for Alex Williams & Sidony Miller-Waugh.</p>	<p>Moved: Rhonda Hite</p> <p>Seconded: Terry Phelan</p> <p>Carried</p>
7.0	Coach Sub – Committee Report	<p>Some informal discussions have occurred but nothing is in concrete as yet. The suggestion is for a development plan to be created.</p>	<p>Moved:</p> <p>Seconded:</p> <p>Carried.</p>
8.0	Finance Sub – Committee	<p>No committee has been formed.</p> <p>A solar grant has been awarded to CQ Swimming Association.</p> <p>Shari Hancox to look at the conditions and suggests not to rush into using it (have 12 months). Need to look at quote.</p>	
9.0	Technical Officials Sub – Committee	<p>Nil</p>	
10.0	General Business Arising	<p>New Office is at the Berserker Village (cnr of Flowers & French Ave). Rent of \$330 includes electricity and GST. Phone is connected.</p> <p>Yearly prizes need to be purchased.</p> <p>Finances – It was moved to transfer \$5000 from the investment account to the working account and return it when able.</p> <p>Need to reduce the amounts going out and look at how to get money coming in.</p> <p>Recommend that a budget be done – Shari Hancox has offered to do this.</p> <p>It was moved to have Jenny Smith as Assistant Treasurer for this season.</p> <p>Clubs to be advised of a 50c/nomination levy to be introduced as of the 1st October 2011– this will be paid to CQ Association after each meet and will be put towards the further development of swimming.</p> <p>Objections by clubs to be lodged by 01 September 2011.</p>	<p>Moved: Jenny Smith</p> <p>Seconded: Terry Phelan</p> <p>Carried</p> <p>Moved: Gary Knight</p> <p>Seconded: Shari Hancox</p> <p>Carried</p>

		<p>No receipts for the 2009/2010 season have been located. David Milburn to chase up the auditor.</p> <p>Leftover Retravision vouchers have been and will be used for raffle prizes.</p> <p>Swim meets – some applications have been received and sent to SQ. Others are still to be come in. These will be published to the website.</p> <p>Need to match up regional meets with state and national meets.</p>		
11.0	Next Meeting	13 August 2011		
11.1	Closure	Meeting Closed at 8.42pm		
	Title	Name	Signature	Date
Signed	President :	Gary Knight		
	Minute Secretary	Rhonda Hite		