



AGENDA ITEM		TOPICS / POINTS OF DISCUSSION	OUTCOME /ACTION REQUIRED
1.	Opening	Meeting opened 7:34	
1.1	Attendance	Joy Symons, Dean Rodgers, Paul Connolly, Jenny Smith, Gary Knight, Terry Phelan, Henry Taylor, Amanda Noone	
1.2			
1.2	Apologies	Jacalean Wines	
2.0	Previous Minutes	Minutes were confirmed as true and accurate.	Moved: Jenny Smith Seconded: Gary Knight
2.1	Business arising - previous minutes	Blackwater swim meet was held on the weekend of the CQ Championships– hold over to General Business. Coach reimbursement at clinics – General Business. Emails sent to coaches re ASCTA Conference. Joy will look into costs, timeline, areas to visit – 10 th April – 26 th April.	
2.1.1			
3.0	Correspondence	As per summary	Moved: Jenny Smith Seconded: Gary knight
3.1	Business arising from correspondence	Letter from Longreach ASC re the behavior of a swimmer and parent at their swim meet. Gary is to contact the President of North Queensland Swimming about this behavior. Letter from Emerald SC re Expression of interest in holding next CQ Championships in Emerald to be held over to the meeting after the AGM.	
4.0	Treasurers Report	As per summary	Moved: Jenny Smith Seconded: Terry Phelan

5.0	Registrars Report	No Report	Moved: Seconded:
6.0	Records Stewart's Report	No report	Moved: Seconded:
7.0	Coach Sub – Committee Report	General Business – Paul Connolly	Moved: Seconded:
8.0	Finance Sub – Committee		
9.0	Technical Officials Sub – Committee	As per summary	Moved: Dean Rodgers Seconded: Terry Phelan
10.0	General Business Arising	<ul style="list-style-type: none"> • Policy folder update – add incident report template. Gary to place it on the website. • A reminder email for coaches stating that the cutoff date is Friday 22nd March for ASCTA reimbursement. • AGM Sunday 26th May Frenchville Sports club or Rockhampton Leagues Club. 10am meet and greet, AGM 10:30am start, lunch between AGM and General Meeting. • Voting Positions to be elected at AGM – <ul style="list-style-type: none"> President Record Steward Vice-President Publicity Officer Junior Vice-President Western Representative Secretary Central Representative Treasurer Registrar • Gary reported that he had a call from Swimming Queensland regarding the issue of Blackwater running an unsanctioned meet with unregistered swimmers. SQ was not happy about it and advised that deregistration was an option that should be considered. • Table proposal that any club that runs a swim meet in contravention of Swimming Queensland rules will be charged as follows – 1st offence - \$500 fine 	<p>Moved: Gary Knight Seconded: Terry Phelan</p> <p>Moved: Gary Knight Seconded: Jenny Smith</p>

		<p>2nd offence – Deregistration of the club A formal letter to be sent to Blackwater SC stating that their decision to run an unsanctioned swim meet with unregistered swimmers will result in a fine which will be decided at the general meeting following the AGM. Any clubs that support such a meet are also liable to be fined. An email to be sent to all clubs regarding this issue.</p> <ul style="list-style-type: none"> Paul Connolly spoke to the meeting regarding supporting coaches for out of pocket expenses when they run clinics to develop our athletes. Any appointed coach would be eligible for the subsidy. Suggested formula – Head Coach -\$120 + fuel at 25c per km Assistant Coach - \$80 + fuel at 25c per km Advanced swimmer - \$40 Accommodation where needed Joy suggested that we need to raise the profile of swimming to compete with other sports possibly using the Swim and Survive Program and other ways to market swimming to potential swimmers and their parents. Reports are required ASAP as soon as possible to Gary or Jenny. President Treasurer Registrar Coach Sub-Committee Technical Report Record Report Publicity Officer Report 		
11.0	Next Meeting	26th May 2013 after AGM		
11.1	Closure	Meeting Closed at 10:05pm		
	Title	Name	Signature	Date
Signed	President :	Gary Knight		
	Minute Secretary	Jenny Smith		