

**CQSA**

**CENTRAL QUEENSLAND SWIMMING ASSOCIATION  
MINUTES OF GENERAL MEETING  
27 September 2012  
Rockhampton**

<b>S</b>			<b>OUTCOME /ACTION REQUIRED</b>
<b>1.</b>	<b>Opening</b>	Meeting opened 7.23pm	
<b>1.1</b>	<b>Attendance</b>	Gary knight, Dean Rodgers, Jenny Smith, Henry Taylor, Joy Symons, Terry Phelan, Jacalean Wines	
<b>1.2</b>			
<b>1.2</b>	<b>Apologies</b>	Amanda Noone, Rhonda Hite	
<b>2.0</b>	<b>Previous Minutes</b>	Minutes were confirmed as a true and accurate.	Moved: Jacalean Wines Seconded: Gary Knight
<b>2.1</b>	<b>Business arising - previous minutes</b>	The portable shelving, Dolphin Carry Case, Facebook and Admin Bandit are yet to be completed.	
<b>2.1.1</b>			
<b>3.0</b>	<b>Correspondence</b>	As per summary	Moved: Jenny Smith Seconded: Terry Phelan
<b>3.1</b>	<b>Business arising from correspondence</b>	Solar Grant - email to be sent letting them know that we do not need the grant due to change of premises and no access to premises at the Southside Pool.	
<b>4.0</b>	<b>Treasurers Report</b>	As per report	<i>Moved: Jenny Smith Seconded: Gary Knight</i>
<b>5.0</b>	<b>Registrars Report</b>	No Report	Moved: Seconded:

<b>6.0</b>	<b>Records Stewart's Report</b>	Records for Alanna Bowles and Ty Hartwell.	Moved: Terry Phelan Seconded: Jacalean Wines
<b>7.0</b>	<b>Coach Sub – Committee Report</b>	No Report	Moved: Seconded:
<b>8.0</b>	<b>Grant Sub – Committee</b>	Sport Team Manager update – 2 people have completed their certificate so far.	Moved: Gary Knight Seconded: Jenny Smith
<b>9.0</b>	<b>Technical Officials Sub – Committee</b>	Dean Rodgers report attached	Moved: Dean Rodgers Seconded: Terry Phelan
<b>10.0</b>	<b>General Business Arising</b>		
		Rachel Sampson is willing to source Officials shirts.	
		It is important that clubs contact Dean Rodgers regarding organising officials for Swim Meets. Please contact him on his mobile number – 0419 995 028	
		Biloela's Short Course meet application (23 <sup>rd</sup> February) to be rejected as previously discussed. It is recommended that we offer them 16th February instead.	Moved Gary Knight Seconded: Jenny Smith Carried
		Awards of Excellence – committee to submit names in by Wednesday 3 <sup>rd</sup> October	
		John Keppie Award - no nominations for this award	
		The Inter Region camp and meet was enjoyed by those that attended. Thank you to all involved –letters to be sent out. Issues to be rectified for next camp – invitations need to be sent to coaches and clubs as well as the swimmer, a team Manager is needed to support the swimmers, swimmers need to dress as a team and groups of swimmers to be allotted to coaches for the duration of the camp. FNQ, Wide Bay and Toowoomba are interested in attending next year.	
		CQ Sprints and CQ Championships - expressions of interest to run these meets to be sent out to clubs. Southside pool is not available for CQ Sprints and maybe CQ Championships due to the construction of the grandstand. Expression of Interest closes October 18 <sup>th</sup> .	

		The Aeries timing equipment may be needed for A grade meets. The committee to investigate the resurrection of this system and the setting up of a purpose built trailer to store and move the equipment to each meet. Investigate funding for this.		
		Jacalean Wines moved that CQSA offer scholarships (\$500) for Coach Education to 1 coach from each club to attend the ASCTA conference on the Gold Coast in May. The requirement is that coaches commit to CQ swimming and camp/camps in their relevant location. The committee will approach Shari Hancox for advice regarding funding. A Development Plan needs be set up so that this can continue annually. Coaches will have to apply for the scholarship.		Moved: Jacalean Wines Seconded: Jenny Smith Carried
<b>11.0</b>	<b>Next Meeting</b>	25 October 7pm		
<b>11.1</b>	<b>Closure</b>	Meeting Closed at 9.36pm		
	<b>Title</b>	<b>Name</b>	<b>Signature</b>	<b>Date</b>
<b>Signed</b>	President :	Gary Knight		
	Minute Secretary	Jenny Smith		