

**CQSA**

**CENTRAL QUEENSLAND SWIMMING ASSOCIATION  
MINUTES OF GENERAL MEETING  
29 November 2012  
Rockhampton**

| <b>AGENDA ITEM</b> |   | <b>TOPICS / POINTS OF DISCUSSION</b>  | <b>OUTCOME /ACTION<br/>REQUIRED</b>            |
|--------------------|---|---|--|
| <b>1.</b>          | <b>Opening</b>                                      | Meeting opened 7.18pm   |  |
| <b>1.1</b>         | <b>Attendance</b>                                   | Gary Knight, Dean Rodgers, Amanda Noone, Terry Phelan, Jacalean Wines, Joy Symons, Henry Taylor   |  |
| <b>1.2</b>         |   |   |  |
| <b>1.2</b>         | <b>Apologies</b>                                    |   |  |
| <b>2.0</b>         | <b>Previous Minutes</b>                             | Change Biloela meet to a short course sprint meet instead of a sprint meet.   | Moved: Gary Knight<br>Seconded: Jenny Smith    |
| <b>2.1</b>         | <b>Business arising -<br/>previous minutes</b>      | Colorado Timing System and trailer - an unofficial quote of \$80,000. ASCTA conference needs to be rethought due to the cost and the availability of suitable grants. Dolphin carry case has arrived. |  |
| <b>2.1.1</b>       |   |   |  |
| <b>3.0</b>         | <b>Correspondence</b>                               | As per summary  | Moved: Jenny Smith<br>Seconded: Gary Knight    |
| <b>3.1</b>         | <b>Business arising<br/>from<br/>correspondence</b> |   |  |
| <b>4.0</b>         | <b>Treasurers Report</b>                            | As per summary  | Moved: Jenny Smith<br>Seconded: Jacalean Wines |

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|-------------|--|--|---|
| <b>5.0</b>  | <b>Registrars Report</b>                   | No Report  | Moved:<br>Seconded:                           |
| <b>6.0</b>  | <b>Records Stewart's Report</b>            | No report  | Moved:<br>Seconded:                           |
| <b>7.0</b>  | <b>Coach Sub – Committee Report</b>        | No report – meeting planned between coaches soon to finalise training camps.   | Moved:<br>Seconded:                           |
| <b>8.0</b>  | <b>Finance Sub – Committee</b>             |  |   |
| <b>9.0</b>  | <b>Technical Officials Sub – Committee</b> | As per summary   | Moved: Dean Rodgers<br>Seconded: Terry Phelan |
| <b>10.0</b> | <b>General Business Arising</b>            | <p>Volunteer Grant \$4500 has been awarded to us to spend on items to support volunteers e.g. photocopier, laptop etc. Jenny to source costs to bring back to the next meeting.</p> <p>A request for the date of the CQ Championships to move to the following weekend was rejected due the books needing to be finalised by March 31<sup>st</sup> and Susan not being available to run the meet on that date. Gary moved that the CQ Championships remain on the present date.</p> <p>A lengthy discussion was held regarding content of an email sent to a CQ technical official by the President of SQ, John Keppie. Gary Knight has organised a meeting with John Keppie at the State LC Championships regarding the implications of the email.</p> <p>Gary reported on his visit to Blackall for their Swim Meet. Membership has increased since last season. CQ Swimming's support has assisted the positive increase of members and nominations at their meet. Gary also visited Winton, Longreach and Emerald to network with Lessees and Clubs. He was able to offer support (e.g. grant letters of support) and discuss issues such as travel times and costs, coach education and observe the refurbishment of Emerald Aquatic Centre. The visits have opened up communication pathways with the Winton club supplying an update of their contacts and also the contact details of the new Lessee at Longreach.</p> | Moved: Gary Knight<br>Seconded: Jenny Smith   |

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|---------------|---------------------|--|------------------|-------------|
|               |                     | <p>Judy Hicks (Far North Queensland) is trying to organise a meeting between the northern regions with regard to the Inter Regional meet for next Season. This may be in the form of an online meeting as it has been difficult to get all parties together at the same time.</p> <p>Team Manager Training participants need to be reminded to complete their courses by Dec 31<sup>st</sup>. 6 people have completed the courses out of 31 level 1 and 12 level 2 participants.</p> |                  |             |
| <b>11.0</b>   | <b>Next Meeting</b> | Thursday 3 <sup>rd</sup> January 2013  |                  |             |
| <b>11.1</b>   | <b>Closure</b>      | Meeting Closed at 9:40pm   |                  |             |
|               | <b>Title</b>        | <b>Name</b>  | <b>Signature</b> | <b>Date</b> |
| <b>Signed</b> | President :         | Gary Knight  |                  |             |
|               | Minute Secretary    | Jenny Smith  |                  |             |