

CQSA



**CENTRAL QUEENSLAND SWIMMING ASSOCIATION
MINUTES OF GENERAL MEETING
30 January 2014
Rockhampton**

AGENDA ITEM		TOPICS / POINTS OF DISCUSSION	OUTCOME /ACTION REQUIRED
1.	Opening	Meeting opened 7:17pm	
1.1	Attendance	Jenny Smith, Dean Rodgers, Scott Hartwell, Rachel Sampson, Yvonne Franke, Heidi McMahon, Amanda Noone, Joy Symons, Paul Connolly	
1.2			
1.2	Apologies	Gary Knight	
2.0	Previous Minutes	Minutes were approved as Email	Moved: Jenny Smith Seconded: Rachel Sampson
2.1	Business arising - previous minutes	<p>CQ Sprints - Everything went well with CQ Sprints. Subway provided 9 platters at a discounted price. Office Works donated the printing. It would have been nice if more people were at the setup and that the food lasted past midday. Should CQ Sprints be run again? Scott said that he didn't think that the Committee should run the Sprints, it should be run by Clubs.</p> <p>Rachel advised that she had heard that comments were made by members of committee that Rotary had pulled out at the last minute and that these comments had got back to her from one of the Rotarians. Rachel also stated that this was not fair nor appropriate to bring down the reputation of Rotary.</p> <p>Officials Uniforms – Joy spoke to Gary today, design is still being working be worked on. It may have to be outsourced, possibly Cougar. Dean mentioned that he required long sleeves and</p>	

		<p>pockets.</p> <p>Swimming Queensland Development – 41 Swimmers and 11 Coaches in Emerald, 27 Swimmers and 12 Coaches in Rockhampton.</p> <p>Thank you letters have been produced for mailing.</p> <p>Thank you to Amanda and Rachel for doing all the arranging.</p>	
2.1.1			
3.0	Correspondence	As per summary	Moved: Joy Symons Seconded: Jenny Smith
3.1	Business arising from correspondence	<p>Angela Porter from Longreach requested a Carnival for 15 February 2014. Angela was advised that she should fill out the form now for next year. Joy has suggested that a note can be put on the website and a link as to what is required and by when.</p> <p>All paperwork was sent to ASTCA regarding complaint, no details or nature of the complaint are to be discussed to anyone. There is nothing that can be done until ASTCA has completed their investigation. David Speechley advised that someone from the Morning Bulletin has contacted him regarding the situation. Paul stated that he felt that it is out of CQSA's hands and now to be dealt with by ASTCA.</p> <p>Emerald Seals have sent in a few questions. They are raffling earrings to the value of \$1000. They can't run a BBQ at their CQ Champs due to David Greaves having the cafeteria, they have a full kitchen. Speak to David Greaves to see what he is going to cater, Amanda advised that it would be Bacon and Egg Burgers to start. Amanda to get a menu from David and forward to CQSA.</p> <p>Email from a member dated 14/1/14, the tone from email is unacceptable and there is a threat at the end of the email. The</p>	

		<p>association should address this email stating that the tone of the email is not appropriate and disrespectful. Joy has been extremely distressed regarding this email. There is some validity as to when paperwork was forwarded to ASTCA. ASTCA were advised just after the incident and CQSA is a volunteer organization. The Member Welfare Policy needs to be acted upon.</p> <p>A letter to the member and his Club needs to be drafted and sent addressing all issues mentioned.</p>	
4.0	Treasurers Report	No Report	Moved: Seconded:
5.0	Registrars Report	<p>28 Affiliated Clubs, 7 Inactive Clubs 2005 Active Members Heidi asked to think about updating website to Club Lane All in favour of moving website to Club Lane Jenny to provide Heidi bank account names and details.</p>	Moved: Heidi McMahon Seconded: Scott Hartwell
6.0	Records Stewart's Report	8 Records were broken which carries the total to 126 records broken.	Moved: Scott Hartwell Seconded: Jenny Smith
7.0	Coach Sub – Committee Report	No report	Moved: Seconded:
8.0	Finance Sub – Committee		
9.0	Technical Officials Sub – Committee	<p>As per Email Walk-E-Talkie's are required for better communication. Amanda advised that she has them for the CQ Champs Emerald. Swimmers still not complying with the new backstroke finish rule. Incorrect swimsuits are still being worn. Mens – swimwear extended below the knee. Ladies – swimwear must not have a zipper of any type of fastening devices except for a waist-tie on traditional swimsuits. Unapproved Body Tape. Any kind of tape on the body is not permitted unless approved by the Technical Manager or the</p>	Moved: Dean Rodgers Seconded: Scott Hartwell

		session Referee. Rules of the sport to be put into the Development Programme.	
10.0	General Business Arising	<ol style="list-style-type: none"> 1. Development Sub-Committee to be organized asap. If responses can be returned by end of next week the Sub-Committee can get up and running. Amanda advised that she has had emails from Barcaldine regarding Meet Manager and Team Manager Training. Coaches need to get on board and then parents to be ready for next season. The plan needs to be presented at CQ Champs Coaches committee to get together now to develop the plan and cover every swimmer. Joy Suggested there is still time this season to get in Development. Rachel and Scott don't believe there is enough time to get development organized in the next 6 weeks. Joy suggested sending the coaches to the ASCTA conference again. Rachel proposed on 15/2/14 at Rocky City Meet to get together in 4 hour break and discuss. Email to be sent to coaches to see who would be interested to meet on 15/2/14 to discuss. Also include the Development Plan with the email. 2. Rocky City Development Levy Letter – Parents are asking why they have to pay a levy when they have had no development. Why have there been no swim camps. Joy advised that what was held in Emerald was open to everyone. Paul suggested that the parents may be able to come up with some ideas as to what they want. Junior Development is required for the young swimmers. Jenny advised that she has been reluctant to send out any Levy letters due to no development being done. Scott suggested that on specific sign-on days for clubs, CQSA could assist with what the clubs want to help grow clubs. Clubs needs to come to CQSA and advise what they require. Joy to contact Council to see if there are any spots for the Clubs to participate in Sports Expo. Jenny proposed that a set amount \$200 be paid per swim meet for this season only 	

seconded Scott Hartwell. All in favour.

3. Finance Sub-Committee – Joy would like to form sub-committee to be raised. Some coaches are discussing overseas trips. Jenny said this has been discussed before and there has not been a lot of interest previously.

4. CQ Champs and Racing Age Groups – Although changing the ages for CQ Champs this year cannot be changed. Needs to be discussed at the General Meeting after the AGM. This may have to be investigated with Swimming Queensland who are presently looking at changing Age Groups. Paul advised that it is a valid point to look into the Age Groups. Look at this after CQ Champs. Gary has been waiting for an official letter from McDonald's to use their logo. Gary has requested that someone organize the medals with someone who has done the medals previously with the McDonald's logo. Have to organized the purchase of the medals and trophies and get last year's trophies engraved. Heidi to contact Gary to find out where the medals were ordered from previously. Joy to advise how many Medals we currently have. Joy to arrange the engraving of the 7 and under medals once you know who is swimming. Amanda wants to know if someone can have a stall at the meet to sell Swimwear. Accommodation, Dean advised that there are 7 officials that require rooms at this stage. Dean to send Amanda a list of the names. Joy to follow-up that everything ordered for CQ Champs will be arriving. Paul asked if a 800m for 13 and under boys can be added to events for next year. Paul asked if an 800m event can be swum within a 1500m event. Dean advised that it can be done.

5. Calendar – Rachel to email meet calendar to Committee to

		be discussed at next meeting to be given to everyone at CQ Champs.		
11.0	Next Meeting	27 February 2014		
11.1	Closure	Meeting Closed at 8:57pm		
	Title	Name	Signature	Date
Signed	President :	Joy Symons		30/1/14
	Minute Secretary	Yvonne Franke		30/1/14