

CQSA**CENTRAL QUEENSLAND SWIMMING ASSOCIATION****MINUTES OF GENERAL MEETING****3 January 2013****Rockhampton**

AGENDA ITEM		TOPICS / POINTS OF DISCUSSION	OUTCOME /ACTION REQUIRED
1.	Opening	Meeting opened	
1.1	Attendance	Gary Knight, Dean Rodgers, Terry Phelan, Jacalean Wines, Jenny Smith	
1.2			
1.2	Apologies	Rhonda Hite, Angela Hill, Amanda Noone, Joy Symons.	
2.0	Previous Minutes	Minutes were confirmed as a true and accurate.	Moved: Jenny Smith Seconded: Gary Knight
2.1	Business arising - previous minutes	The meeting with John Keppie held at the State Championships was productive. The issues regarding his letter were clarified. Outcome: Combined male/female events may be held at a meet however these events are non-qualifying events and need to be noted on the swim meet flyers.	
3.0	Correspondence	As per summary	Moved: Terry Phelan Seconded: Jenny Smith
3.1	Business arising from correspondence		
4.0	Treasurers Report	As per summary	Moved: Jenny Smith Seconded: Jacalean Wines

5.0	Registrars Report	No Report	Moved: Seconded:
6.0	Records Stewart's Report	Alanna Bowles, Max Whatmore records	Moved: Gary Knight Seconded: Terry Phelan
7.0	Coach Sub – Committee Report	There was no Coach Sub- Committee meeting held other than to organise the JX Clinic on 12 th January. The sub-committee intends to organise North Western and South Western clinics in the near future.	Moved: Terry Phelan Seconded: Jenny Smith
8.0	Finance Sub – Committee		
9.0	Technical Officials Sub – Committee	No report	Moved: Seconded:

<p>10.0</p>	<p>General Business Arising</p>	<ul style="list-style-type: none"> • Team Manager Training grant is in the process of being finalised. We have only refunded 8 people and have 4 who have yet to give me payment details. This needs to be finalised by the end of January. • Jacalean has volunteered to order sufficient participation ribbons for CQ Sprints and CQ Championships. • A discussion was held as to how do we help Western clubs attend CQ Sprints and/or Championships? Previous options offered have not been accessed. Gary to send an email out to these clubs asking how we can assist them to attend these events. • CQ flyer ribbon awards change to 10&U for non-medal winners. • CQ Sprints Gate entry \$5, Program \$3 • CQ Championship Gate entry \$5 each day(free Friday night), Program \$5 • Gary to contact Susan re organising official accommodation for CQ Championships. • Volunteer grant - purchase shelving x 3 units, a 4 drawer 	<p>Moved: Gary Knight Seconded: Terry Phelan</p> <p>Moved: Gary Knight Seconded: Jenny Smith</p>
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		<p>filing cabinet, polyethylene table and a laptop for CQ secretary. Balance of the grant to be discussed at next meeting.</p> <ul style="list-style-type: none"> Swim Meet Calendar 2013-2014: All clubs intending running a swim meet next season are requested to submit their application and flyer to CQSA by CQ Championships. This is to assist in organising development clinics prior to the beginning of the season and allows clubs to organise their fundraisers etc. Gary intends emailing those clubs who have submitted applications this season, Awards for CQ Championships to be organised with McDonalds. 	
11.0	Next Meeting	Thursday 31 Jan	
11.1	Closure	Meeting Closed at 9.35pm	
	Title	Name	Signature
Signed	President :	Gary Knight	
	Minute Secretary	Jenny Smith	