

CQSA



CENTRAL QUEENSLAND SWIMMING ASSOCIATION
MINUTES OF GENERAL MEETING
January 9, 2014 7.30pm
Rockhampton

AGENDA ITEM		TOPICS / POINTS OF DISCUSSION	OUTCOME /ACTION REQUIRED
1.	Opening	Meeting opened	
1.1	Attendance	Jenny Smith, Joy Symons, Rachel Sampson, Heidi McMahon, Gary Knight, Amanda Noone.	
1.2			
1.2	Apologies	Dean Rodgers, Yvonne Franke, Scott Hartwell	
2.0	Previous Minutes	Minutes were approved as emailed	Moved: Joy Symons Seconded: Gary Knight
2.1	Business arising - previous minutes	<p>Meet applications have been received. Thank you to Amanda for sending reminder email. A second reminder email sent by Rachel to ask for applications to be due by 19 January 2014.</p> <p>Amanda has sent an email to Springsure asking about results to be uploaded.</p> <p>Official complaint to ASTCA has not been sent at this stage. Will be done in the next month.</p> <p>Mentor program was successful. Very rewarding experience for both Rachel Sampson and Sarah Emrey.</p>	
2.1.1			
3.0	Correspondence	As per summary to be endorsed	Moved: Joy Symons Seconded: Jenny Smith

3.1	Business arising from correspondence	Life Membership query – There needs to be an outline as to what has been done for CQ Swimming in the past. SQ has criteria for clubs online. Club criteria would stand but at the regional level instead of club level. Email link with criteria for Life Membership from SQ Website to be forwarded.	
4.0	Treasurers Report	November and December Reconciliation sent earlier this week.	Moved: Jenny Smith Seconded: Heidi McMahan
5.0	Registrars Report	Report Email has been sent. Affiliated clubs – 37 Active Members – 1995	Moved: Heidi McMahan Seconded: Joy Symons
6.0	Records Stewart's Report	Year to date Summary of records broken are 119 up to December 2013	Moved: Rachel Sampson Seconded: Joy Symons
7.0	Coach Sub – Committee Report	No report	Moved: Seconded:
8.0	Finance Sub – Committee		
9.0	Technical Officials Sub – Committee	Sarah Emery received Judge of Strokes Accreditation and Rachel Sampson received her Level 1 Referee Accreditation .	Moved: Rachel Sampson Seconded: Gary Knight.
10.0	General Business Arising	<p>1. Club Lane Program is to be released in stages. A process has been put in place for a futures roll out. Advantage is that we can learn it as it rolls out in stages. Our region needs to organize the bank details. All of the details have been forwarded to Heidi.</p> <p>2. CQ Sprints</p> <ul style="list-style-type: none"> • Joy to purchase Amart vouchers this week. • Dean to work as Technical Manager and able to do some assessments. • Gary as Announcer • Medals have been received. • Tents – Rocky City has tents for time keepers. 	

		<ul style="list-style-type: none"> • Paul can bring 3 tents. • Rachel to confirm Caribee about tents. • 150 Chairs to be organized – CQ Party Hire • 8 tables • Organise cold room and bain-marie. • Rachel to organize menu tonight and send out to committee members. • Float – two floats one for catering, one for gate and money board.... Jenny to investigate floats from CQ Championships and organize a similar amount. Gary to ask Cathy Robson about what they did for Tropics. \$150 float for catering ... mainly \$10, \$5, and \$2, \$1, and 50c. • TM File on line and most entries in. Val will be able to organize program. Sponsorship letter requesting printing of programs from Officeworks to be drafted by Amanda tomorrow. • Officials to be sought from clubs, including the gate and raffle and money board selling. (2 people) Rachel to send out list of positions that need filling to all clubs and also to ask people who are wishing to learn the Colorado. • Jobs List to be compiled after all <p>Officials Uniforms Investigations and purchase of new uniforms for CQ Championships.</p> <p>Development Planning needs to include swimmers, coaches, officials including recorders using meet manager.</p> <p>SQ Development Emerald – 41 swimmers 12 coaches attending SQ Development Clinic. Entry will need to be paid for by CQSA. Hot Dogs and Cordial and watermelon for lunch for swimmers. Rockhampton – Food for swimmers will be paid for by CQSA. Rachel to email Jade about the payment of entry, lane hire, etc.. Will it be paid by SQ???</p> <p>Regional Meeting very good Dolphin Program is looking to be a very big program. They wish to open it</p>	<p>4. Moved Joy Symons Seconded Jenny Smith</p> <p>5. Moved Joy Symons Seconded Gary Knight</p> <p>10. Moved: Joy Symons</p>
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		<p>up to swim schools too so they can feed into the program in clubs. Dolphin marketing scheme was discussed. Looking at developing an app to show the levels of the program into SQ.</p> <p>Financial overview presented. Average working capital at 113%.</p> <p>Club Lane consumed most of meeting.</p> <p>CQ Championships Computers have been bought, Gary is going to organize insulated boxes to store them, Meet Manager 5 has been bought</p> <p>Amanda has asked for Dolphin System and Laptops for Emerald meet to practice. Gary to try to get networking done by CQ Sprints. Scott has been able to get the old starting system fixed but it is very quiet so it will not be suitable for a 50 m pool. Scott to return starter to Gary at Raptor.</p> <p>Joy suggested that Susan train Val so he can then train others. Rachel suggested that the Meet Manager training be included into Development plan. Amanda agreed. Jenny suggested a complete new set of watches that can then be used in the western areas.</p> <p>Training night for Colorado system was held before Christmas. CQSA were not included in communication.</p>	Seconded: Gary Night.	
11.0	Next Meeting	<p>Thursday 30 January 2014 7.15pm</p> <p>Agenda Item: Keys Register</p> <ul style="list-style-type: none"> • Debrief of CQ Sprints • Organisation of CQ Championships. 		
11.1	Closure	Meeting Closed at 9:42pm		
	Title	Name	Signature	Date
Signed	President :	Joy Symons		09/11/14
	Secretary:	Rachel Sampson		09/11/14

