



**CENTRAL QUEENSLAND SWIMMING ASSOCIATION  
MINUTES OF EXECUTIVE COMMITTEE MEETING  
4 February 2015  
CQSA Office, Rockhampton**

<b>AGENDA ITEM</b>		<b>TOPICS / POINTS OF DISCUSSION</b>	<b>OUTCOME /ACTION REQUIRED</b>
1.	<b>Opening</b>	Meeting opened 5.40 pm	
1.1	<b>Attendance</b>	Rachel Sampson, Jenny Smith, Scott Hartwell, Dean Rodgers Michael Cox (Swimming Queensland) via phone.	
1.2			
1.2	<b>Apologies</b>	Heidi McMahon, Melanie Hartwell	
2.0	<b>Previous Minutes</b>	Minutes were approved and posted online.	Moved: Rachel Sampson Seconded: Scott Hartwell
2.1	<b>Business arising - previous minutes</b>	Referees Shirts will be ordered and will hopefully be here for CQ Champs. Samples and sizing charts will be available at Yeppoon Carnival this weekend. Australian Sport Commission was contacted about the grant CQSA received last year. They claim the original grant application cannot be located, but they have a receipt for receiving it and we can reapply next year. CQ Champs TM file to be uploaded ASAP	
2.1.1			
3.0	<b>Correspondence</b>	As per summary Mail received for Blackall Amateur Swimming Club which will be redirected.	
3.1	<b>Business arising from correspondence</b>		

<b>4.0</b>	<b>Treasurers Report</b>	As per summary. Main account has risen due to \$ 4744 income from CQ Sprints, some monies still outstanding. Working account has a balance of \$8656.75	Moved: Jenny Smith Seconded: Scott Hartwell
<b>5.0</b>	<b>Registrars Report</b>	As per summary.	Moved: Rachel Sampson Seconded: Jenny Smith
<b>6.0</b>	<b>Records Stewart's Report</b>	As per summary. 79 records year to date. Since November 2014 there have been nine (9) new records.	Moved: Scott Hartwell Seconded: Rachel Sampson
<b>7.0</b>	<b>Coach Sub – Committee Report</b>		
<b>8.0</b>	<b>Finance Sub – Committee</b>		
<b>9.0</b>	<b>Technical Officials Sub – Committee</b>	No official report Purchase of new shirts for technical officials. With the support of Swimming Queensland, we plan to have a Referees forum in the region. Dean looked into videos of starts and turns and found nothing relevant and suggests it is up to coaches to teach their swimmers the new techniques to avoid disqualification. Swimming Queensland's Board of Technical Officials meet on 16/2/15.	
<b>10.0</b>	<b>General Business Arising</b>	<ol style="list-style-type: none"> <li>1. CQ Championhsips: <ul style="list-style-type: none"> <li>- A grant application has been partially completed. Jenny suggested that clubs need to be denied entry if outstanding monies have not been paid. Jenny will send invoices out to clubs with outstanding monies. Nominations for CQ Champs will need to be paid prior to the commencement of the Championships.</li> <li>- Jenny to loan her portable Wi-Fi stick for uploading to meet mobile during the CQ Championships.</li> <li>- Clubs will be placed on a roster to assist with the canteen and catering for officials. More information to follow.</li> </ul> </li> </ol>	

		<p>2. Concerns raised by Dean regarding the process to qualify officials. Technical officials need to follow the procedures and protocols as outlined by Swimming Australia.</p> <ol style="list-style-type: none"> <li>1. Complete the module</li> <li>2. Practical experience should include 4 levels of qualification.</li> <li>3. Discussion of assessment with Assessor.</li> </ol> <p>3. Swimming Queensland's new President Michael Cox phoned at 5.44pm and introduced himself. Discussion points that Michael raised included</p> <ul style="list-style-type: none"> <li>- Referees and a weekend forum within the region with a suggestion of a mini meet afterwards.</li> <li>- Junior Dolphin development program was designed specifically for swimmers who are capable of swimming 12 ½ - 25 m and desire to be competitive. (Not for affiliated learn to swim programs)</li> <li>- The support of Swimming Queensland to promote western coaches to visit Rockhampton coaches and swimmers.</li> </ul> <p>4. SQ Development Clinic for YPS and JX swimmers (13yrs and over) to be held on 8 February 2015. So far, 5 coaches and 11 swimmers have rsvp'd.</p>		
11.0	<b>Next Meeting</b>	AGM ( looking into it being held at Athelstane House 165 Caroline Street, Rockhampton) last weekend of May 2015. More information to follow.		
11.1	<b>Closure</b>	Meeting Closed at 7.07pm		
	<b>Title</b>	<b>Name</b>	<b>Signature</b>	<b>Date</b>
<b>Signed</b>	President :	RS	<i>RA Sampson</i>	04.02.2015
	Minute Secretary	SH		