

# CQSA



CENTRAL QUEENSLAND SWIMMING ASSOCIATION  
MINUTES OF GENERAL MEETING  
10 September 2011  
CQSA Office  
Berserker Village

AGENDA ITEM		TOPICS / POINTS OF DISCUSSION	OUTCOME /ACTION REQUIRED
1.	Opening	Meeting opened 10.15am	
1.1	Attendance	Gary Knight, Rhonda Hite, Jenny Smith, Terry Phelan, Naomi McGilvray, Shari Hancox	
1.2	Apologies	Jade Rideout	
2.0	Previous Minutes	Minutes were confirmed as a true and accurate.	Moved: Rhonda Hite Seconded: Terry Phelan Carried
2.1	Business arising - previous minutes	<p><b>Thanks</b> letters done.</p> <p><b>Wendy Ryan</b> has been asked to supply a Technical Official's report so an action plan can be created.</p> <p><b>Petty</b> cash being looked into.</p> <p><b>50c levy</b> – so far comments have been supportive. Gary has replied to those who have commented so far. The main thing people have asked for is that the money collected not be wasted and to be used for all across the board not just the elite swimmers. It was decided that the levy not apply to relays. Shari will need a MM backup to be able to invoice clubs.</p> <p><b>Solar grant</b> – hold over.</p> <p><b>Biloela/Moura</b> meets – 27/11/11</p> <p><b>Jenny</b> is waiting to handover money from card.</p> <p><b>Susan</b> Brown has been working on qualifying times for CQ's.</p> <p><b>Advertising</b> packages still to be actioned.</p> <p><b>Office</b> door still to be actioned.</p> <p><b>Website</b> – need to decide when to change over.</p>	
3.0	Correspondence	As per summary	

		<b>Extra</b> – Suncorp statements Telstra SQ – affiliations; John Keppie award Bell Thomasson (rent) Insurance – needs to be re-assessed. Rocky City – CQ Sprint meet EOI RRC - invitation	Moved: Rhonda Hite Seconded: Gary Knight Carried
<b>3.1</b>	<b>Business arising from correspondence</b>	John Keppie award – general business RRC invitation (27/09/11) – RSVP 4 attendees	
<b>4.0</b>	<b>Treasurers Report</b>	As per summary Shari to chase up petty cash. Accounts to be ratified for payment plus Telstra.	Moved: Jenny Smith Seconded: Terry Phelan Carried
<b>5.0</b>	<b>Registrars Report</b>	Club affiliations have been received. Reminder to clubs to submit affiliation by 30/09/11	Moved: Rhonda Hite Seconded: Shari Hancox Carried
<b>6.0</b>	<b>Records Stewart's Report</b>	Records received from Alex Williams; Max Whatmore; Alanna Bowles & Crystal Thwaite	Moved: Rhonda Hite Seconded: Terry Phelan Carried

7.0	<b>Coach Sub – Committee Report</b>	<p><b>Some</b> coaches met with some good ideas passed around. Still need to contact emails for other coaches.</p> <p><b>Scott Volkens</b> – Development Officer – Clinic Thursday/Friday (for LTS &amp; other coaches) before Beef City. No swimmers under 18 are to work with Scott. Looking at developing swimmers who attend carnivals to State meets and beyond.. There was a 1 day conference in Cairns &amp; it had 30 participants and was well received. Gary to follow up.</p> <p><b>Development</b> – wanting to target 8 yrs &amp; under (mini meets of 2 – 4 hours) 1 day JX camp the day after CQ Sprints – – billeting the swimmers if necessary. Qualifiers for States – 2 Saturday morning sessions (attend with coach if possible) to expose to a higher level of training techniques (1 in Rockhampton &amp; 1 in Gladstone).</p> <p><b>3 way Meet</b> (tentative 16-18 March 2012) – discussed with other regions to have in Brisbane (much more accessible as bus travel way to costly with Nationals soon after).</p> <p><b>All</b> development is currently under review and how the emerging squad fits in - unsure at this stage.</p>	<p>Moved: Terry Phelan Seconded: Gary Knight Carried.</p>
8.0	<b>Finance Sub – Committee</b>	Nil	
9.0	<b>Technical Officials Sub – Committee</b>	Nil	
10.0	<b>General Business Arising</b>	<p><b>John</b> Keppie Award – nominate a Technical Official. Terry Phelan to follow up.</p> <p><b>Qualifying</b> times for CQ’s were agreed upon by coaches. Publish these to the website. Still working on flyer.</p>	<p>Moved: Terry Phelan Seconded: Naomi McGilvray Carried</p>

		<p><b>CQ Sprint</b> meet – ratify moving the Sprint meet to the 14 /01/12 instead of 07/01/12 as discussed at coaches meeting.</p> <p><b>Telstra accounts</b> – data to be taken off &amp; joining bigpond &amp; telephone.</p> <p><b>ABN</b> – look into getting one. Jenny Smith to check out</p> <p><b>Southside Pool</b> – Gary attended RRC pool meeting.  Project update – no water before Christmas (a 30 day curing time or will lose warranty). Timing system in January – this will end stage 1. Mini opening in January.  Stage 2 – grandstand (650 people); control room &amp; cover.  Council has requested that we don't use the new pool for either CQ Sprints or CQ Championships.</p>	<p>Moved: Terry Phelan  Seconded: Gary Knight  Carried</p> <p>Moved: Jenny Smith  Seconded: Gary Knight  Carried</p>
<b>11.0</b>	<b>Next Meeting</b>	06 October 2011 (7.00pm)	
<b>11.1</b>	<b>Closure</b>	Meeting Closed at 11.30am	
	<b>Title</b>	<b>Name</b>	<b>Signature</b>
<b>Signed</b>	President :	Gary Knight	
	Minute Secretary	Rhonda Hite	