

# CQSA



CENTRAL QUEENSLAND SWIMMING ASSOCIATION  
MINUTES OF ANNUAL GENERAL MEETING  
27 May 2012  
Blackwater Squash Courts, Blackwater

AGENDA ITEM		TOPICS / POINTS OF DISCUSSION	OUTCOME /ACTION REQUIRED
1.	Opening	Meeting opened by Gary Knight (President CQSA)	10.40 opened
1.1	Attendance	As per AGM Attendance Sheets	As per the register
1.2	Club Delegates in Attendance	As Per AGM attendance Sheets	As per the register
1.3	Others in attendance	As Per AGM Guest & Life Members attendance Sheets	As per the register
1.4	Apologies	Rhonda Hite, Wendy Ryan, Shari Hancox, Jade Rideout, Vicki Edmestone,	<b>Apologies tendered:</b> Shane Kingston, Jodie Shanks, Paul Connelly
	Previous Minutes		
2.0	Confirmation of Previous Minutes	President read the minutes – minutes issued to members <b>Amendment/Correction</b> on p2 Appointment of Auditor – delete 2010/2011 amend to read with 2011/2012 <b>Amendment/Correction:</b> p2 reads Appointment of Patron delete Dobson and amend to Dodson <b>Amendment/Correction</b> - Capitation fees reads 2010/2011 and amend to 2011/2012	With amendments as per Points of Discussion. <b>1. Carolyn Hayes</b> <b>2. Jenny Smith</b>
3.0	Reports	As per read and included in Central Queensland 2011/2012 Reports Folio	As per distributed booklet of Reports.
3.1	Presidents Report	As included in CQSA Annual Report to members – <b>Taken as read</b>	Gary Knight moved that report be accepted <b>2. Scott Hartwell</b>

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3.2	Registrar's report	As included in CQSA Annual Report to members – <b>Taken as read</b> <b>Comments/Discussion:</b> Clubs need to register their members who are technical officials. Gary Knight highlighted the number of competitive swimmers dropping.	Gary Knight moved that report be accepted  <b>2. Terry Phelan</b>
3.3	Records Steward's report	As included in CQSA Annual Report to members – <b>Taken as read</b>	Cathy Robson has moved that report is true and accurate  <b>2. Michael Borg</b>
3.4	Coach subcommittee report	As included in CQSA Annual Report to members – <b>Taken as read</b> <b>Read by Terry Phelan</b> <b>Gary Knight thanked Paul for his commitment to CQ Swimming</b> <b>Amendment to Program:</b> Shane Kingston holding discussions with FNQ and Wide Bay Regions for a JX/YPS Camp <b>Discussion:</b> <b>David Milburn</b> raised that there needs to be a development training program for younger swimmers (under 12s) as they also contribute to the development levy. Development approach to all level of swimmers in region. <b>David Milburn</b> - Discussion regarding grant that has been received by CQ Swimming. Concerns were raised regarding payment of course. Application for 1 level for clubs and 5 Level 2 for regions. <b>Clubs need to register through CQ Swimming for application for Team Manager and approval given by CQ Swimming. Clubs to apply now for reimbursement through the Team manager grant.</b> <b>David Milburn</b> raised the issue regarding the cost of swimming and the retention rate.	<b>Action:</b>  Clubs now need to apply to CQ Swimming for Team Manager Course and desired Level. Members will need to pay for course first and then reimbursement issued after completion of course.  Report moved by Terry Phelan  <b>2. Scott Hartwell</b>

3.5	Technical Official's report	As included in CQSA Annual Report to members – <b>Taken as read</b>	Report moved by Dean Rodgers <b>2. Scott Hartwell</b>
	<b>Auditor's Report</b>		
4.0	Auditor's Report	As included in CQSA Annual Report to members – <b>Taken as read</b> <b>David Milburn:</b> 7 & Under account – medallions given to 7 & Under swimmers and returned to giving to medallions. A part of Association History as per the donation of the Railway Club. Supported by the Retired President of the Railway Club. Rename the account back to the Railway Account. <b>David Milburn:</b> Asked what the Donations was and where it came from. Jenny Smith to ask Shari Hancox. And will return with answer by General Meeting to be held in June 2012. <b>David Milburn.</b> Swimmers from Caribee who were not shown in report for JX and YPS and David Milburn reported fault to Swimming Qld.	Report moved by Jenny Smith <b>2. Dennis Boyce.</b>
5.0	<b>Office Bearers</b>	Gary Knight stood down and Mr Hamilton took over the meeting. Gary Knight took the chair as President of CQ Swimming.	<b>Members elected unopposed</b>
5.1	President	Gary Knight	<b>Elected</b>
5.2	Vice President	Terry Phelan	<b>Elected</b>
5.3	Jnr. Vice President	Jacalean Wines	<b>Elected</b>
5.4	Secretary	Vacant – called from the floor.	<b>Will advertise position</b>
5.5	Treasurer	Jenny Smith	<b>Elected</b>
5.6	Registrar	Angela Hill (TBC)	<b>Nominated: Terry Phelan</b> <b>Seconded: David Milburn</b> <b>Carried by everyone</b>
5.7	Record Steward	Rhonda Hite	<b>Elected</b>
	<b>Auditor</b>		
6.0	Appointment of Auditor	Previous Auditor – Don Martin (issue with timely manner)	Moved that Don Martin remain as Auditor by David Milburn <b>Second: Dennis Boyce</b> Carried
	<b>Patron</b>		

<b>7.0</b>	<b>Appointment of Patron</b>	Nev Hamilton		Moved by Gary Knight that Nev Hamilton remain as Patron. Seconded by David Milburn Carried
	<b>Life Member</b>			
<b>8.0</b>	<b>Nomination for Life Member</b>	Cyril Thomasson nominated and then withdrawn.		
	<b>Capitation Fees</b>			
<b>9.0</b>	<b>Capitation Fees for the 2012/2013 Swimming season</b>	Committee felt that fees should be as last year.		Moved by Gary Knight Seconded by David Milburn. Carried
<b>10.1</b>	<b>Closure</b>	Meeting Closed at 12.05pm		
	<b>Title</b>	<b>Name</b>	<b>Signature</b>	<b>Date</b>
<b>Signed</b>	<b>President :</b>	Gary Knight		27 May 2012
	<b>Minute Secretary:</b>	Jacalean Wines		27 May 2012