

CQSA



CENTRAL QUEENSLAND SWIMMING ASSOCIATION MINUTES OF GENERAL MEETING

01 December 2011

CQSA Office

Berserker Village

AGENDA ITEM		TOPICS / POINTS OF DISCUSSION	OUTCOME /ACTION REQUIRED
1.	Opening	Meeting opened 6.35 pm	
1.1	Attendance	Gary Knight, Terry Phelan, Shari Hancox , Jenny Smith, Naomi McGilvray	
1.2	Apologies	Jade Rideout, Rhonda Hite,	
2.0	Previous Minutes	Minutes were confirmed as a true and accurate.	Moved: Gary Knight (provisional) Seconded: Shari Hancox Carried
2.1	Business arising - previous minutes	Advertising package has been emailed. State Relays – only 9/10 boys (not enough interest; non-competitive swimmers; other issues) Springsure letter to go out Calendar – Gary to make a Draft Plan & discuss with leading coaches as a starting point before circulating to clubs for general discussion. A final plan to be presented at the AGM for ratification Levy letter – to go out. Caribeae has issues with the timing of the levy and their meet flyer. Shari to reissue invoices. A letter to go out all clubs to explain the levy (Gary & Terry to draft a letter) Testra and Bigpond to be bundled together – happening tomorrow.	
3.0	Correspondence	As per summary.	Moved: Rhonda Hite Seconded: Gary Knight Carried
3.1	Business arising from correspondence	Nil	

4.0	Treasurers Report	As per summary Ratify invoices for payment.		Moved: Shari Hancox Seconded: Gary Knight Carried
5.0	Registrars Report	To be attached		
6.0	Records Stewart's Report	Applications received from Matilda Phelan and Kate Hudson.		
7.0	Coach Sub – Committee Report	State qualifiers “start” clinic at Gladstone on Saturday – 9.00am. Advertised to nominated swimmers for State Championships (38 swimmers) – advised by Terry Phelan. JX Clinic – after CQ Sprints - Sunday		
8.0	Technical Officials Sub – Committee	Nil		
9.0	General Business Arising	<p>Advertising/sponsorship package is good. Target a major sponsor for 3 years with a proposal. Moved that the advertising and sponsorship packages be published on the website (forms and information). Investigate ways of putting out newsletters so that we can improve communication to the swimming community. Shari suggested doing this via Clubs Online. President/Secretary meeting at States – CQSA to fund Secretary (flights and taxi) to attend if available. Gary to contact Rhonda asap. Prize money for CQ's - as previous. JX Clinic – shirts – Gary to investigate (logo; Maccas) To avoid a conflict of interest, Gary will not use his business to provide merchandise. But will provide all artwork in the required format to the supplier, at no charge.</p>		<p>Moved: Gary Knight Seconded: Terry Phelan Carried</p> <p>Moved: Gary Knight Seconded: Terry Phelan Carried</p>
10.0	Next Meeting	6 th January 2012 6:30pm		
10.1	Closure	Meeting Closed at 9.18pm		
	Title	Name	Signature	Date
Signed	President :	Gary Knight		
	Minute Secretary	Rhonda Hite		