

CQSA



CENTRAL QUEENSLAND SWIMMING ASSOCIATION MINUTES OF GENERAL MEETING

03 November 2011

CQSA Office

Berserker Village

AGENDA ITEM		TOPICS / POINTS OF DISCUSSION	OUTCOME /ACTION REQUIRED
1.	Opening	Meeting opened 6.35 pm	
1.1	Attendance	Gary Knight, Rhonda Hite, Terry Phelan, Shari Hancox , Jenny Smith, Naomi McGilvray	
1.2	Apologies	Jade Rideout	
2.0	Previous Minutes	Minutes were confirmed as a true and accurate with amendment. Amendment: Scott Volkers clinic was the 26/09& 27/09 and not 26/10 & 27/10.	Moved: Terry Phelan Seconded: Shari Hancox Carried
2.1	Business arising - previous minutes	\$100 payment to swimmers for attending Nationals – cheques done. Do they get 2 payments for going to Age Open? Further investigation. 50 c levy to general business Website being constantly updated. Gary still working on advertising package. Swim clinic for State swimmers (3/12) – nothing definite yet. New style tops have been ordered for CQU pool. State relays – still working on it. Terry will contact coaches asap. CQ Sprints to general business.	Seconded: Jade Rideout Carried
3.0	Correspondence	As per summary.	Moved: Rhonda Hite Seconded: Gary Knight Carried
3.1	Business arising from correspondence	Nil	

4.0	Treasurers Report	As per summary Ratify invoices for payment.	Moved: Shari Hancox Seconded: Terry Phelan Carried
5.0	Registrars Report	Nil	
6.0	Records Stewart's Report	Record received from Isaac Garraway	Moved: Rhonda Hite Seconded: Jenny Smith Carried
7.0	Coach Sub – Committee Report	Nil	
8.0	Finance Sub – Committee	Nil	
9.0	Technical Officials Sub – Committee	Nil	
10.0	General Business Arising	<p>CQ Sprints- Gary to liaise with Yeppoon and another Club re hosting of CQ Sprint Meet. Need to locate Host Club responsibilities document – is there one? Shari to organize artwork and design of medals. Age Champion prizes? Referees to be contacted.</p> <p>Process for availability of referees for meets (regional & club). Invite Wendy Ryan and Dean Rodger to next meeting to discuss.</p> <p>Zone prizes – Emu Park and Dysart. Gary to look into prize allocation.</p> <p>50c levy – Caribee and Gladstone to be contacted.</p> <p>Springsure meet to be ratified for this year.</p> <p>Calendar of meets – suggest having a hook-up with coaches & presidents to discuss calendar for next year.</p> <p>Hire of dolphin system – discussion re hiring charge – decided to leave @ \$200. System is available to all clubs to use.</p> <p>Shari to bundle phone & internet.</p> <p>Shari Hancox moved that CQSA will provide \$100 financial assistance for any CQ registered swimmer attending a Swimming Australia national event. The incentive is limited to 1 claim per swimmer each swimming season (April – March). To be reviewed each year.</p>	Seconded: Terry Phelan Carried

11.0	Next Meeting	01 December 2011 (6.30pm)		
11.1	Closure	Meeting Closed at 8.48pm		
	Title	Name	Signature	Date
Signed	President :	Gary Knight		
	Minute Secretary	Rhonda Hite		