



CENTRAL QUEENSLAND SWIMMING ASSOCIATION
MINUTES OF GENERAL MEETING
26 May 2019
Rockhampton Leagues Club

AGENDA ITEM		NOTES ON DISCUSSION	RESOLUTION	OUTCOME
1.	OPENING	Meeting opened at 11.26am		
1.1	Attendance	As per AGM		
1.2	Apologies	As per AGM		
2.0	PREVIOUS MINUTES		That the minutes of the Management Committee meeting on 2 nd March 2019 be confirmed	Moved: Suzanne Pambid Seconded: Jodie Shanks CARRIED
2.1	Business arising – previous minutes	.		
3.0	CORRESPONDENCE	As per attached summary for period 2 nd May to 22 nd May 2019.	That the correspondence summary as attached be accepted.	Moved: Suzanne Pambid Seconded: Jodie Shanks CARRIED
3.1	Business arising from correspondence			
4.0	TREASURERS REPORT	Bank balances as per AGM Audit Report: Reconciliation Report for April 30th Balances are: General A/C \$11,579.87 Railway A/C \$1,399.44 Development A/C \$7,477.24 Investment A/C \$31,187.63 Asset Sinking A/C \$5,111.69 Technical Officials A/C: \$2,018.18		Moved: Amanda Noone Seconded: Krissy Kelly CARRIED
4.1	Reimbursements	Mr Rentals - \$330.00 Emerald Swimming Club - \$300 – Nationals Travel Henry Taylor - \$500 - ACSTA		Moved: Amanda Noone Seconded: Jodie Shanks CARRIED
4.2	Disbursement	Cancellation of the \$100 transfer from the general account to the sinking fund account each month.		Moved: Amanda Noone Seconded: Neil Thomsen

				CARRIED
5.0	REGISTRARS REPORT	As per AGM		Moved: Seconded: CARRIED
6.0	RECORDS STEWARD REPORT	As per AGM		Moved: Seconded: CARRIED
7.0	COACH SUB – COMMITTEE REPORT	No report		Moved: Seconded: CARRIED
8.0	TECHNICAL OFFICIALS SUB – COMMITTEE	As per AGM		Moved: Seconded:

10.0	GENERAL BUSINESS			
10.1	Coach & Swimmer Nationals Travel Subsidy	<p>CQSA supports CQ registered swimmers who compete at Swimming Australia meets (pool or OWS) when it has the capacity to do so. The payment of the travel subsidy should be reviewed each year at the General Meeting following the AGM; no payments should be made unless this review is undertaken. When CQSA has resolved to pay a subsidy, it shall be paid by way of a claim by the club supported by evidence (Meet Manager Results or similar) of the swimmer competing, nominations are not a basis for payment.</p>	<p>That CQSA:</p> <ol style="list-style-type: none"> 1. Pay a travel subsidy for CQ registered Swimmers who have competed at a Swimming Australia “Nationals” for either Open, Age & MC, or Open Water Swims in the amount of \$150 each per swimmer. Only one claim per swimmer from 1st July 2019 to 30th June 2020. 2. Pay a travel subsidy for CQ registered Coaches who attended Swimming Australia “Nationals” for either Open, Age & MC, or Open Water Swims with competing swimmers in the amount of \$150 each per Coach per club. Only one claim per Coach for from 1st July 2019 to 30th June 2020. 3. Payment is by way of a claim submitted by each club supported by Meet Manager Results (or equivalent). Each claim must be submitted within one month of the close of competition to be a valid claim. 4. CQSA will make payment to the respective club by way of an EFT transfer, upon which the Club will be responsible for distributing the subsidy to the relevant swimmer and coach. 	<p>Moved: Gary Knight Seconded: Sarah Emery CARRIED</p>

10.2	Coach ASCTA Convention Subsidy	CQSA supports CQ registered Coaches in their professional development by encouraging attendance at the annual ASCTA Convention.	<p>That for the 2020 ASCTA Convention/Conference, CQSA will pay a subsidy for \$150 for CQ ASCTA registered coaches to assist with registration costs only, one coach per club may apply. Each claim is to be submitted by their respective club on a claim form with evidence of payment of registration fees. Payment will be by way of EFT to the nominated bank account.</p> <p>That CQSA will pay \$150 towards travel costs to coaches for development.</p>	<p>Moved: Neil Thomsen Seconded: Michael Borg CARRIED</p> <p>Moved: Amanda Noone Seconded: Neil Thomsen CARRIED</p>
10.3	Technical Officials Levy	Supporting our Officials is paramount to ensuring that meets are run in accordance with SQ rules and regulations. Creating a system of payment which is standard for all meets is part of that support. Clubs may elect not to opt into the Technical Officials payment system but by doing so they acknowledge that they have a responsibility to recognise the contribution of the Technical Officials officiating at their meet in some other appropriate manner so as not to place financial burden on the Officials.	That for all meets, clubs will be required to pay a levy of \$1.50 per nominated swimmer into the CQSA Technical Official account. This money is to be pooled and at the end of the season distributed on a pro rata basis to any officials appointed by the Chief Referee in the role of Referee, Judge of Stroke, Inspector of Turns, Starter (where a starter is specifically requested by the host club) or other role while they have no family competitors in attendance, and that official has been appointed to and attended at least three meets throughout the season.	<p>Moved: Sarah Emery Seconded: Suzanne Pambid CARRIED</p>
10.4	CQ Championships Prize Pool	CQSA allocates a prize pool of \$2000 at CQ Championships for new CQ All-comers records. The \$2000 prize pool is distributed on the basis of each record broken is an equal share of the prize pool and such share is a total allocation to the swimmer, coach and club. All of the prize pool is awarded. E.g. If twenty records are broken each record is worth \$100. If an individual swimmer broke six records (of the twenty broken) the entitlement is \$600 shared between swimmer, coach and club.	<ol style="list-style-type: none"> 1. That CQSA allocate \$2,000 prize pool to All Comers records broken at CQ Championships in 2020. 2. That the prize pool be evenly distributed with each record broken receiving an equal share and this share is the total allocation to the swimmer, coach and club. 3. That the prize money be paid by EFT to clubs who are then responsible for distribution. 	<p>Moved: Michael Borg Seconded: Gary Knight CARRIED</p>

10.5	2019/2020 Development Programs			
a.	Development Levy	CQSA applies a \$0.50 levy per nomination at all CQSA sanctioned meets to provide a pool of funds to undertake development activities. This levy needs annual confirmation for its application.	That for CQSA sanctioned meets the \$0.50/nomination development levy continues to apply for the 2018/2019 season.	Moved: Neil Thomsen Seconded: Gary Knight CARRIED
b.	Clusters of Clubs Development Grants	CQSA offers development grants to clubs to undertake development activities. By offering clusters of Clubs grants to run Level 1 or 2 category clinics CQSA is promoting the development of all levels of swimmers in the region For 2019/20 CQSA would like to make available another round of grants for Clusters of Clubs to undertake development clinics in the Level 1-2 categories.	That for the 2019 / 2020 season CQSA offers Development Grants to clubs to assist in running Level 1-2 category clinics. Grant applications are to be submitted by two or more clubs working together for the benefit of their members and swimmers in the region. The total grant pool is \$6000, which is to be allocated to successful applicants to a maximum of \$2000 per grant.	Moved: Suzanne Pambid Seconded: Sarah Emery CARRIED
10.6	CQ Championships & CQ Sprints Hosting & Location		CQ Championships to be held in Rockhampton on 28 & 29 February 2020 CQ Sprints to be held on 18 January 2020 in a regional location.	Moved: Michael Borg Seconded: Suzanne Pambid CARRIED
10.7	2019/2020 Swim Meet Calendar		That the calendar be presented for information.	Moved: Michael Borg Seconded: Krissy Kelly CARRIED
NEXT MEETING				
Closure		Meeting Closed at 12.58pm		

	Title	Name	Signature	Date
Signed	President :	Michael Borg		25/06/2019
	Secretary:	Suzanne Pambid		25/06/2019