



**CENTRAL QUEENSLAND SWIMMING ASSOCIATION**  
**MINUTES OF GENERAL MEETING**  
**5 September 2020**  
**Rockhampton Leagues Club**

<b>AGENDA ITEM</b>		<b>NOTES ON DISCUSSION</b>	<b>RESOLUTION</b>	<b>OUTCOME</b>
<b>1.</b>	<b>OPENING</b>	Meeting opened at 2.37pm		
<b>1.1</b>	<b>Attendance</b>	As per AGM		
<b>1.2</b>	<b>Apologies</b>	As per AGM		
<b>2.0</b>	<b>PREVIOUS MINUTES</b>		That the minutes of the Management Committee meeting on 20 August 2020 be confirmed	Moved: Suzanne Pambid Seconded: Jodie Shanks <b>CARRIED</b>
<b>2.1</b>	<b>Business arising – previous minutes</b>	.		
<b>3.0</b>	<b>CORRESPONDENCE</b>	As per attached summary for period 20 <sup>th</sup> August 2020 to 2 <sup>nd</sup> September 2020.	That the correspondence summary as attached be accepted.	Moved: Suzanne Pambid Seconded: Stephen Thefs <b>CARRIED</b>
<b>3.1</b>	<b>Business arising from correspondence</b>			
<b>4.0</b>	<b>TREASURERS REPORT</b>	Bank balances as per AGM Audit Report: Reconciliation Report for April 30th Balances are: General A/C \$11,579.87 Railway A/C \$1,399.44 Development A/C \$7,477.24 Investment A/C \$31,187.63 Asset Sinking A/C \$5,111.69 Technical Officials A/C: \$2,018.18		Moved: Amanda Noone Seconded: Tryphena Biddulph <b>CARRIED</b>
<b>4.1</b>	<b>Reimbursements</b>	Mr Real Estate - \$330.00		Moved: Amanda Noone Seconded: Tryphena Biddulph <b>CARRIED</b>

4.2	Disbursement			
5.0	REGISTRARS REPORT	As per AGM		Moved: Seconded: <b>CARRIED</b>
6.0	RECORDS STEWARD REPORT	As per AGM		Moved: Seconded: <b>CARRIED</b>
7.0	COACH SUB – COMMITTEE REPORT	No report		Moved: Seconded: <b>CARRIED</b>
8.0	TECHNICAL OFFICIALS SUB – COMMITTEE	As per AGM		Moved: Seconded:

10.0	GENERAL BUSINESS			
10.1	Coach & Swimmer Nationals Travel Subsidy	CQSA supports CQ registered swimmers who compete at Swimming Australia meets (pool or OWS) when it has the capacity to do so. The payment of the travel subsidy should be reviewed each year at the General Meeting following the AGM; no payments should be made unless this review is undertaken. When CQSA has resolved to pay a subsidy, it shall be paid by way of a claim by the club supported by evidence (Meet Manager Results or similar) of the swimmer competing, nominations are not a basis for payment.	That CQSA: <ol style="list-style-type: none"> <li>1. Pay a travel subsidy for CQ registered Swimmers who have competed at a Swimming Australia “Nationals” for either Open, Age &amp; MC, or Open Water Swims in the amount of \$150 each per swimmer. Only one claim per swimmer from 1<sup>st</sup> July 2020 to 30<sup>th</sup> June 2021.</li> <li>2. Pay a travel subsidy for CQ registered Coaches who attended Swimming Australia “Nationals” for either Open, Age &amp; MC, or Open Water Swims with competing swimmers in the amount of \$150 each per Coach per club. Only one claim per Coach for from 1<sup>st</sup> July 2020 to 30<sup>th</sup> June 2021.</li> <li>3. Payment is by way of a claim submitted by each club supported by Meet Manager Results (or equivalent). Each claim must be submitted within one month of the close of competition to be a valid claim.</li> <li>4. CQSA will make payment to the respective club by way of an EFT transfer, upon which the Club will be responsible for distributing the subsidy to the relevant swimmer and coach.</li> </ol>	Moved: Michael Borg Seconded: Neil Thomsen <b>CARRIED</b>

10.2	<b>Coach ASCTA Convention Subsidy</b>	CQSA supports CQ registered Coaches in their professional development by encouraging attendance at the annual ASCTA Convention.	<p>That for the 2021 ASCTA Convention/Conference, CQSA will pay a subsidy for \$150 for CQ ASCTA registered coaches to assist with registration costs only, one coach per club may apply. Each claim is to be submitted by their respective club on a claim form with evidence of payment of registration fees. Payment will be by way of EFT to the nominated bank account.</p> <p>That CQSA will pay \$150 towards travel costs to coaches for development.</p>	Moved: Michael Borg Seconded: Ryan Chinner <b>CARRIED</b>
10.3	<b>Technical Officials Levy</b>	Supporting our Officials is paramount to ensuring that meets are run in accordance with SQ rules and regulations. Creating a system of payment which is standard for all meets is part of that support. Clubs may elect not to opt into the Technical Officials payment system but by doing so they acknowledge that they have a responsibility to recognise the contribution of the Technical Officials officiating at their meet in some other appropriate manner so as not to place financial burden on the Officials.	That for all meets, clubs will be required to pay a levy of \$1.50 per nominated swimmer into the CQSA Technical Official account. This money is to be pooled and at the end of the season distributed on a pro rata basis to any officials appointed by the Chief Referee in the role of Referee, Judge of Stroke, Inspector of Turns, Starter (where a starter is specifically requested by the host club) or other role while they have no family competitors in attendance, and that official has been appointed to and attended at least three meets throughout the season.	Moved: Michael Borg Seconded: Geoff Rafter <b>CARRIED</b>
10.4	<b>CQ Championships Prize Pool</b>	CQSA allocates a prize pool of \$2000 at CQ Championships for new CQ All-comers records. The \$2000 prize pool is distributed on the basis of each record broken is an equal share of the prize pool and such share is a total allocation to the swimmer, coach and club. All of the prize pool is awarded. E.g. If twenty records are broken each record is worth \$100. If an individual swimmer broke six records (of the twenty broken) the entitlement is \$600 shared between swimmer, coach and club.	<ol style="list-style-type: none"> <li>1. That CQSA allocate \$2,000 prize pool to All Comers records broken at CQ Championships in 2021.</li> <li>2. That the prize pool be evenly distributed with each record broken receiving an equal share and this share is the total allocation to the swimmer, coach and club.</li> <li>3. That the prize money be paid by EFT to clubs who are then responsible for distribution.</li> </ol>	Moved: Michael Borg Seconded: Suzanne Pambid <b>CARRIED</b>

10.5	2019/2020 Development Programs			
a.	<b>Development Levy</b>	CQSA applies a \$0.50 levy per nomination at all CQSA sanctioned meets to provide a pool of funds to undertake development activities. This levy needs annual confirmation for its application.	That for CQSA sanctioned meets the \$0.50/nomination development levy continues to apply for the 2020/2021 season.	Moved: Michael Borg Seconded: Jodie Shanks <b>CARRIED</b>
b.	<b>Clusters of Clubs Development Grants</b>	CQSA offers development grants to clubs to undertake development activities. By offering clusters of Clubs grants to run Level 1 or 2 category clinics CQSA is promoting the development of all levels of swimmers in the region For 2020/21 CQSA would like to make available another round of grants for Clusters of Clubs to undertake development clinics in the Level 1-2 categories.	That for the 2020/2021 season CQSA offers Development Grants to clubs to assist in running Level 1-2 category clinics. Grant applications are to be submitted by two or more clubs working together for the benefit of their members and swimmers in the region. The total grant pool is \$4500, which is to be allocated to successful applicants to a maximum of \$1500 per grant.	Moved: Michael Borg Seconded: Mara O'Raghallaigh <b>CARRIED</b>
	<b>Adoption of Constitution of Central Queensland Swimming Association Inc</b>			Moved: Michael Borg Seconded: Karen Doherty <b>CARRIED</b>
10.6	<b>CQ Championships &amp; CQ Sprints Hosting &amp; Location</b>		CQ Championships to be held in Rockhampton on 5,6 & 7 March 2021 CQ Sprints to be held on 16 January 2021 in a regional location.	Moved: Suzanne Pambid Seconded: Vicki Fowler <b>CARRIED</b>
10.7	<b>2020/2021 Swim Meet Calendar</b>		That the calendar be presented for information.	Moved: Michael Borg Seconded: Krissy Kelly <b>CARRIED</b>
<b>Urgent Business</b>		\$2000 subsidy for swimmers attending Open Water Championships.		
<b>NEXT MEETING</b>				
<b>Closure</b>		Meeting Closed at 3.32pm		

	Title	Name	Signature	Date
<b>Signed</b>	President :	Michael Borg		05/09/2020
	Secretary:	Suzanne Pambid		05/09/2020